

Medallion Bank

Application Process



Important Tips

- Please ensure that all individual **gross** monthly income is listed – We do not accept household income.
- Property must be owner occupied – No rentals allowed.

Submit Applications Online

1. Log onto the web portal at <https://apm.medallionbank.com/login/>.
2. Click on "Create New Application".
3. Pick your product (Plan 101, 105, 212 ...) OR solar product (Plan 103 or 113).
4. Complete applicant's information, including email address.
5. In the "Notes" section, add comments that would help with our decision and provide all loan details.
6. Click "Submit".
7. Decision shows on portal dashboard. Many instant decisions, most within 10 minutes.
8. Click on the Application ID# to view any stipulations.
9. Collect any stipulations from the customer and email them to homeimprovement@medallionbank.com or fax them to **888-868-4410**.
10. Electronic documents will be sent to the customer to sign.

Submit Applications by Phone

1. Have customer complete & sign the credit application.
2. Sales person calls in the information to **888-999-3185**.
3. We will communicate our decision and any required stipulations to you.
4. Once approved, give the Drivers License information and the email address to the underwriter.
5. Request electronic documents be sent to the customer.
6. Collect any stipulations from the customer and email them to homeimprovement@medallionbank.com or fax them to **888-868-4410**.
7. Electronic documents will be sent to the customer to sign.

Hours of Operation: **Monday–Friday 10am–11pm ET, Saturday 11am–6pm ET**